	<p style="text-align: center;">Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering</p>	Record No.: ACAD/R/008
		Revision: 00
		Date: 15/09/2020

Event Calendar of the Department

Department: Computer Engineering

Academic Year:2021-22

Semesters :I

Date: 18/06/2021

Sr. No.	Activity	Date	In charge Staff	Compliance of activity (held / delayed / canceled)
1.	Department PAC & IQAC Meeting –I (Academic Planning & review of preparation and objective Targets)	Up to 18.06.2021	PAC committee members	
2.	Communication to Students-Commencement date, Roll Lists, Time tables, Course Outcomes, Teaching Plans, Laboratory Plans, etc.(Updating Notice Board and Website)	Up to 18.06.2021	HOD, Time Table In-charge, Respective Class Teachers	
3.	Preparation and Finalization of Roll Lists	Up to 18.06.2021	All Class Teachers	
4.	Commencement of Teaching TE & BE	21.06.021	All Staff members	
5.	HOD address to students of TE, BE	21.06.2021 to 25.06.2021	HOD, Academic Coordinator, & all four Pillars	
6.	Subject Group Meeting I	28.06.2021 To 02.07.2021	Mrs. Sonal Gore, Course Owners & Course Instructors, all Course Reviewers	
7.	Subject presentations, Course Module meeting	28.06.2021 To 02.07.2021	All faculty members	
8.	CESA Activity – I (ESP)	28.06.2021 To 02.07.2021	Mr. Ganesh Deshmukh	
9.	Project Review-I	3 rd week of July	Research Coordinator, Project Coordinator	
10.	Seminar Review-I	3 rd week of July	Research Goordinator, Seminar Coordinator	

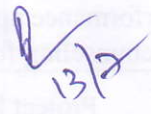
11.	Attendance Monitoring – I	05.07.2021	Respective Class Teachers / Academic Coordinators	
12.	Student Feedback-I, Faculty Counseling & Improvement actions	12.07.2021 to 16.07.2021	Feedback Coordinator, Mr. Shailesh Hule	
13.	PTG Meeting – I	19.07.2021 To 23.07.2021	PTG Coordinator, Ms. Madhura Kalbhor	
14.	CESA Activity – II	19.07.2021 To 23.07.2021	Mr. Ganesh Deshmukh	
15.	Project Review-II	3 rd week of August	Research Coordinator, Project Coordinator	
16.	Seminar Review-II	3 rd week of August	Research Coordinator, Seminar Coordinator	
17.	Unit Test I for TE, BE	02.08.2021 to 06.08.2021	Exam team/ Unit Test Coordinator	
18.	Remedial/Improvement-activities/Measures, Counseling, Parent Calling, Assignments, Course Activities etc.	Immediately after assessment of papers (Within One Week time)	Respective Subject Teachers & Unit test coordinator	
19.	Attendance Monitoring – II, Academic Monitoring-I	06.08.2021	Respective Class Teachers / Academic Coordinators	
20.	Communication to parents: Attendance and Unit test – I performance/ Online Test Phase-I Performance/ In-sem Exam Performance etc.	Upto 13/08/2021	Unit Test coordinator, Respective Class Teachers	
21.	ARM-I (Academic Monitoring)	11.08.2021 to 13.08.2021	Academic Coordinators	
22.	PTG Meeting – II	16.08.2021 to 21.08.2021	PTG Coordinator, Ms. Madhura Kalbhor	
23.	Parent Meet	17.08.2021 to 20.08.2021	Parent Meet Coordinator	
24.	CESA Activity – III	16.08.2021 to 20.08.2021	Mr. Ganesh Deshmukh	
25.	Midterm submissions/Mock practical/oral	23.08.2021 to 27.08.2021	Subject teachers	

26.	Attendance Monitoring- III, Display of Provisional detention list – I	06.09.2021	Respective Class Teachers / Academic Coordinators	
27.	Project Review-III	2 nd week of September	Research Coordinator, Project Coordinator	
28.	Seminar Review-III	3 rd week of September	Research Coordinator, Seminar Coordinator	
29.	CESA Activity – IV	06.09.2021 to 10.09.2021	Mr. Ganesh Deshmukh	
30.	Student Feedback-II	13.09.2021 to 17.09.2021	Feedback Coordinator, Mr. Shailesh Hule	
31.	Unit Test II for TE, BE on Unit 3,4	13.09.2021 to 17.09.2021	Exam team/ Unit Test Coordinator	
32.	PTG Meeting – III	20.09.2021 to 24.09.2021	PTG Coordinator, Ms. Madhura Kalbhor	
33.	Faculty Appreciation, Performance appraisal and counseling for improvement	20.09.2021 to 24.09.2021	HOD	
34.	Project Review-IV	1 st week of October	Research Coordinator, Project Coordinator	
35.	Attendance Monitoring- IV, Academic Monitoring-II, Display of Provisional detention list – I	06.10.2021	Respective Class Teachers / Academic Coordinators	
36.	Department PAC & ARM-II/ Overall coordination committee meeting-II (Academic Monitoring & Remedial Actions)	11.10.2021 to 14.10.2021	HOD, PAC committee members	
37.	Conclusion of Teaching	20.10.2021	Class teachers, Subject teachers	
38.	Mock Oral and Practical and End-Term Submission	21.10.2021 to 23.10.2021	HOD, Academic Coordinators, Class teachers, Subject teachers	
39.	Attendance Monitoring- V, Academic Monitoring-III	20.10.2021	Respective Class Teachers / Academic Coordinators	
40.	Student Counseling by HOD	20.10.2021 to 22.10.2021	Respective Class Teachers / Academic Coordinator & HOD	
41.	Detention Process	25.10.2021	Respective Class Teachers / Academic Coordinator & HOD	

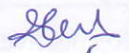

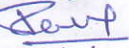
42.	Compilation of Term work	Upto 27.10.2021	Mrs Meghana Lokhande, Mrs. SantwanaGudadhe	
43.	Practical/Oral Examination	As per SPPU Circular	Mrs Meghana Lokhande, Mrs. SantwanaGudadhe Internal / External Examiners	
44.	Theory Examination TE & BE	As per SPPU Circular	College Exam Team	
45.	Winter Vacation	As per the Guidelines	--	
46.	SPPU Examination and CAP Duties	As per the Guidelines	College Exam Team	

** SPPU examinations for Sem-II of 2020-21 will be conducted as per SPPU guidelines.

- Holidays, rescheduling of working Days and dates of the institute Level Events will be notified duly as and when necessary.


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Academic Coordinator

G. B. Sambare - 
Rachana Patil - 
Rahul Patil - 

Head of the Department